

fuseinternational.org

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FUSE

INTERNATIONAL

Technical Roles

FUSE International 2023

**CREAT:VE
YOUTH**

Creative Youth, Kingston, London. Registered charity no: 1132314.

Registered company no: 06848384.



About FUSE International:

FUSE International is a multi-arts youth fringe festival in Kingston Upon Thames, South West London.

The festival takes place between the 30th June and 9th July 2023 and features theatre, cabaret, dance, live music, visual arts, comedy and more. It provides a platform to share and celebrate young creative talent from across the UK and around the world.

The festival runs across several venues in Kingston:

- The Rose Theatre (Main house and 2 studio spaces)
- Arthur Cotterell Theatre (ACT) (Main house and studio space)
- FUSEBOX– a flexible arts space, new for this year’s festival
- Two outdoor spaces

The FUSE technical staff will mainly work across the Rose Theatre and the outdoor spaces.

We are recruiting for this year’s festival:

- **1 x Lighting Technician**
- **1 x Sound Technician**
- **2 x General Technicians**
- **2 x Stage Managers**

The roles are offered on a freelance basis across the 12 days of the festival, on an hourly rate. There will be a minimum of 1 day off during the festival.

Candidates will need to be available for the duration of the festival, although NAs can be discussed once schedules are confirmed.

To Apply:

Please send a CV a covering email detailing relevant work experience and qualifications that recommend you for this role to Tina Dezart (Production Manager) on fuseproduction@creativeyouthcharity.org

If you require this application in an alternate form or wish to ask any questions please send an email to Daniel (General Manager) on generalmanaer@creativeyouthcharity.org

Lighting Technician – Job Description:

Reports to: FUSE Production Manager and Deputy Production / Technical Manager

Works with: FUSE technical staff, Rose Theatre technical staff, visiting companies

Rate of Pay: £15 per hour, overtime (time and half) paid over 8 hours (excluding break time)

During the festival, the Lighting Technician will be mainly based in the Rose Main House but may sometimes be required to work in other smaller venues (Rose studio spaces, FUSEBOX, Act Studio) and perform general technician duties and have some knowledge of other technical disciplines.

Responsibilities:

- Manage lighting requirements from visiting companies during the festival
- Work with the Production Manager to ensure the festival rig allows the most effective use of technical time throughout the festival
- Programming show files including generic fixtures, moving lights, LEDs.
- Set up and operate in-house and hired technical equipment for the festival
- Work with visiting companies to create lighting designs for their show
- Operate lighting during shows using cue sheets or script copy
- Manage and oversee lighting checks and troubleshooting with venue crew and visiting companies
- Assist with the rest of the technical team on the get in and get out for each show
- Return to standard at the end of performances and prepare / set up equipment in preparation for the next show
- With the assistance of the technical team ensure all technical setups follow the relevant health and safety legislation.
- Assisting all technical areas (Sound, Lighting, Stage & crew) as required
- Performing the role of general technician when required in the smaller festival venues when duty technician.
- Providing handover notes when required and completing show reports / timesheets when duty technician.
- Any other duty that may be reasonably requested.

Person Specification:

- Experience of ETC consoles and familiarity of other lighting consoles
- Lighting Design experience
- Experience of working in a technical capacity in theatre or live events
- Good working knowledge of health and safety and safety and safe working practices
- Rigging and truss building / flying experience
- Ability to use initiative and work unsupervised as well as be a good team player
- Able to work well under pressure, communicate effectively, share ideas and respect others
- An interest in working within a fringe environment and/or with young people
- Comfortable with manual handling
- Flexible mindset and used to working in high intensity environments

Sound Technician – Job Description:

Reports to: FUSE Production Manager and Deputy Production / Technical Manager

Works with: FUSE technical staff, Rose Theatre technical staff, visiting companies

Rate of Pay: £15 per hour, overtime (time and half) paid over 8 hours (excluding break time)

During the festival, the Sound Technician will be mainly based in the Rose Main House but may sometimes be required to work in other smaller venues (Rose studio spaces, FUSEBOX, Act Studio) and perform general technician duties and have some knowledge of other technical disciplines.

Responsibilities:

- Manage sound requirements from visiting companies during the festival
- Set up and operate in-house and hired technical equipment for the festival
- Programme and edit QLab files for visiting companies
- Operate sound during shows using cue sheets or script copy
- Manage and oversee sound checks and troubleshooting with venue crew and visiting companies
- Set up and mix a variety of musical acts (this could include bands and orchestras)
- Running any stage power and show specific sound as required
- Assist with the rest of the technical team on the get in and get out for each show
- Return to standard at the end of performances and prepare / set up equipment in preparation for the next show
- With the assistance of the technical team ensure all technical setups follow the relevant health and safety legislation.
- Assisting all technical areas (Sound, Lighting, Stage & crew) as required
- Performing the role of general technician when required in the smaller festival venues
- Providing handover notes when required and completing show reports / timesheets when duty technician.
- Any other duty that may be reasonably requested

Person Specification:

- Experience working with radio mics in a theatre environment
- Knowledge of programming and using QLab
- Experience working with a variety of sound desks
- Experience working in a technical theatre environment
- Experience working with bands / musical theatre or orchestras
- Good working knowledge of health and safety and safety and safe working practices
- Rigging and truss building / flying experience
- Ability to use initiative and work unsupervised as well as be a good team player
- Able to work well under pressure, communicate effectively, share ideas and respect others
- An interest in working within a fringe environment and/or with young people
- Comfortable with manual handling
- Flexible mindset and used to working in high intensity environment

General Technician – Job Description:

Reports to: FUSE Production Manager and Deputy Production / Technical Manager

Works with: FUSE technical staff, Rose Theatre technical staff, visiting companies

Rate of Pay: £15 per hour, overtime (time and half) paid over 8 hours (excluding break time)

During the festival the General Technicians will be working across multiple venues including The Rose (main house and studios, Fusebox and Act Studio), outdoor venues and any other venue as required.

Responsibilities:

- Assisting in the installation of technical aspects of the venue including rigging, scaffolding, and trussing, decking, LX, AV and sound.
- Operate and programme LX, Sound, QLab and AV alongside visiting companies in technical rehearsal and throughout the run.
- Operate sound during shows using cue sheets or script copy
- Rigging and focusing company specials
- Assisting the visiting companies in loading their show specific equipment / props or set items
- Assist with the rest of the technical team on the get in and get out for each show
- Return to standard at the end of performances and prepare / set up equipment in preparation for the next show
- With the assistance of the technical team ensure all technical setups follow the relevant health and safety legislation.
- Assisting all technical areas (Sound, Lighting, Stage & crew) as required
- Providing handover notes when required and completing show reports / timesheets when duty technician.
- Any other duty that may be reasonably requested

Person Specification:

- Experience of working in a technical capacity in theatre or live events
- Experience and knowledge of working in sounds, lighting and AV
- Knowledge of ETC lighting control system and experience working with a variety of sound desks
- Experience working with moving lights
- Experience in mixing sound and micing up performers and instruments
- Experience programming and operating QLab
- Good working knowledge of health and safety and safety and safe working practices
- Rigging and truss building / flying experience
- Ability to use initiative and work unsupervised as well as be a good team player
- Able to work well under pressure, communicate effectively, share ideas and respect others
- An interest in working within a fringe environment and/or with young people
- Comfortable with manual handling
- Flexible mindset and used to working in high intensity environment

Stage Manager – Job Description:

Reports to: FUSE Production Manager and Deputy Production / Technical Manager

Works with: FUSE technical staff, Rose Theatre technical staff, visiting companies

Rate of Pay: £15 per hour, overtime (time and half) paid over 8 hours (excluding break time)

The Stage Manager role will be split between working in the Main House of the Rose Theatre and Outdoor venues throughout the festival.

The Rose Theatre Main House will receive a mix of productions during the festival including theatre, musicals, dance and live music. There are sometimes large casts of young people to manage and keep on track during the technical rehearsals.

The outdoor venues will mainly feature live music or spoken word and run like a traditional music festival stage with quick changeovers and line checks.

We are looking to recruit 2 Stage Managers who will split the workload both at the Rose Theatre and the outdoor venues so ideally both SMs would have some experience of theatre / fringe and festivals / events.

Responsibilities:

- To be the main point of contact for visiting companies in the Rose main house & outdoor stages
- Leading and running technical rehearsals and ensuring breaks are adhered too
- Keeping the venue running to schedule on a day-to-day basis
- Leading the technical team and any crew and ensuring good communication between technical teams and visiting companies
- Being responsible for venue orientation for visiting companies
- Creating and enforcing dressing room schedules (Rose Theatre)
- Flagging any issues or safety concerns to the Production Manager
- Ensuring timesheets are filled in on each day, completing show reports and handover notes when required with input from the rest of the technical team.

Person Specification:

- Resourceful, quick to react and solve problems
- Confident communicator and capable of commanding attention
- Experience working with large casts
- Experience working in a fringe or festival environment
- Experience in working on outdoor stages / festivals
- Experience of working with a multitude of art forms (theatre, circus, live music etc)
- Patients and ability to stay calm under pressure
- Comfortable with manual handling
- Flexible mindset and used to working in high intensity environment

Desirable

- Experience of working with young people
- Current DBS
- First aid training
- Fire marshal training